

**Details of Eligibility criteria, Job description and Responsibility for the post of Managing Director for Sagarmala Development Company Ltd.**

**COMPANY PROFILE**

The Government of India has formed a Special Purpose Vehicle (SPV), Sagarmala Development Company Ltd. (SDC Ltd.), as a public limited company under Companies Act, 2013 to achieve the objectives of Sagarmala Programme and fast-track the implementation of the port-led development initiative.

Under the ambit of the Sagarmala Programme, the Sagarmala Development Company Ltd. strives to reduce logistics costs for both domestic and export import cargo. It intends to create, among others, ports and a transshipment hub of international standards to generate economic activity all along the Indian coastline, with the participation of coastal communities.

SDC Ltd. was incorporated with an initial authorized capital of Rs. 1,000 Cr, and which may be increased subsequently, if required, and a subscribed share capital of Rs. 90 Cr. The entire cost towards authorized capital for the Company with initial subscribed share capital is borne by the Ministry of Shipping.

The company will assist the state level/zone level Special Purpose Vehicles (SPVs) and SPVs to be set up by the ports, with equity support for implementation of the projects that they will undertake.

The Company's registered office is in New Delhi.

SDC Ltd. shall take up identified projects based on the available data, feasibility reports and the preparedness shown by the project proponents.

**There is a requirement for filling up the post of Managing Director of the company. The details are as follows:**

Organisation Name	Sagarmala Development Company Ltd.
Title of the Job	Managing Director
No. of Posts	01
Tenure	Five (05) years
Scale of Pay	Rs. 75,000-90,000/-(Pre-revised)

**JOB DESCRIPTION AND RESPONSIBILITIES**

The incumbent shall be member of Board of Directors. As Chief Executive he will provide leadership and direction for Sagarmala Development Company Ltd. He will be responsible for day to day management decisions and for formulating an implementation short, medium and long term strategy of SDC Ltd. in conjunction with the Board and Ministry of Shipping.

He shall also formulate, oversee and monitor the short, medium and long term plans including physical and financial targets relating to Sagarmala Programme in consultation with all implementing agencies and undertake mid-term corrections and measures for expeditious completion of plans and projects.

He shall also

- Liaise with various industry bodies and develop relationships with key port personnel and officials from different line ministries (MoRTH, Railways, MoP&NG) etc.
- Represent the company at all major external events and platforms
- Build strong and motivated subordinate teams by supporting in professional development through direct reporting, instructing and mentoring to develop required knowledge and skills for better performance and succession planning
- Manage and resolve conflicts between various departments to ensure smooth functioning of projects

## **ELIGIBILITY**

### **A. Age**

- As on the Date of Advertisement: Minimum 45 years and Maximum 57 Years
- Age of superannuation is 60 years.

### **B. Qualification and Experience**

- The candidate should have a graduate degree.
- MBA with good academic record from a University recognized by AICTE will be desirable.
- Experience of handling PPP projects would also be desirable.

### **C. Pay Scale**

#### **1. Central Public Sector Executives**

Executives holding posts in the pay scale of:

- i. Rs. 51,300-73,000 (IDA) w.e.f 01.01.07 or
- ii. Pay Level 14(7<sup>th</sup> CPC Matrix) : Rs. 144,200-Rs. 218,200/- (CDA) or Old Pay Scale: Rs. 37,400 - 67,000/-(Grade Pay: Rs 10,000/-(CDA)

**The minimum length of service required in the eligible scale will be three years as on the date of advertisement.**

### **Government officers**

Officers of the level of Joint Secretary with minimum 4 years in super time scale in the Pay Level 14(7<sup>th</sup> CPC Matrix): Rs. 144,200/--Rs. 218,200/-(CDA) or in the Old Pay Scale of Rs. 37,400 – 67,000/- (Grade Pay – Rs.10,000/-) as on the date of advertisement and above in the Govt. of India or on

equivalent scale of pay, with adequate experience in infrastructure and port will be eligible for consideration **on deputation basis.**

### **Private Sector Executives**

In order to apply, Private Sector Executives must fulfill all the following criteria:

- i. They should be working in an infrastructure company with an average annual turnover in excess of Rs. 750 Crore in the last 3 financial years;
- ii. They should be working in a company listed on the Stock Exchange; and
- iii. They should be working at Board level position or reporting directly to a Director on the Board i.e. level below at Board level position.

### **D. Nationality/Citizenship**

Candidate must be a Citizen of India.

### **DURATION OF APPOINTMENT**

The appointment shall be for a period of Five (05) years or upto the date of Superannuation whichever is earlier.

### **SUBMISSION OF APPLICATIONS**

Prospective candidates from the Central Public Sector Enterprises and Government officers shall submit their applications, through proper channel, in the format at Annexure – I. The applications for various categories of the officers are to be routed through proper channels as follows:

- a. For Government officers: through Cadre Controlling Authority.
- b. For CMD's/MD's/Director's in CPSE: through the concerned Administrative Ministry.
- c. For below Board Level in CPSE: through the concerned CPSE.

Application complete in all respects alongwith attested copies of ACRs for the last five years and vigilance clearance must reach through proper channel on or before the last date for receipt of applications.

### **Certification by Candidate**

- a. Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate does not give his/her willingness, he/she will not be allowed to appear in the interview.
- b. The selected candidate will have to join within one month of issue of letter of appointment.

- c. Currently employed Govt./Public Sector/Autonomous bodies employees; have to produce “No Objection Certificate” from the current employer at the time of interview, failing which candidate will not be allowed to appear in the interview.

#### General Conditions

- All qualifications should be recognized by UGC/AICTE/AIU (GOI)
- Additional weightage may be given to candidates having additional relevant qualifications.
- Appointment shall be subject to Service and Conduct Rules of the Company.
- The Ministry of Shipping takes no responsibility for any delay in receipt or loss in transit of any application or communication. Candidates in their own interest are advised to submit application well in time before the last date to avoid possible delay in transit. Application received after due date will be summarily rejected.
- In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected after appointment, his/her services are liable to be terminated.
- Any request for change of address/change of center for interview shall not be entertained.
- The Ministry of Shipping has the right to reject any application/candidature at any stage without assigning any reason and the decision of the Ministry shall be final.
- The Ministry of Shipping has the right to reject entirely or partially the selection/advertisement at any stage without assigning any reason and the decision of the Ministry shall be final in this regard.
- Canvassing in any form will be a disqualification.
- Communication shall be sent at the Present Address mentioned by the Candidate in the application form.
- Any changes/modifications in the advertisement will be placed on the website of Ministry of Shipping/IPA only. Candidates applying for the post are advised to visit the websites regularly for updates.
- Self-attested Photocopies of all certificates/testimonials are to be provided with the application form including:
  - Educational/Professional Certificates (right from Class X to the latest)
  - Experience Certificates (including Appointment and Relieving letters of all previous employers)
  - The candidate shall submit a write up about his or her achievements and suitability for the job in maximum 400 words.
- No certificate in original is required to be attached with the application. **Ministry of Shipping/Indian Port Association shall not be responsible for the misplacement of such certificates.**

- **In addition to above, Private sector Executives must submit the attested copies of following documents along with the application form**
  - Documents in support of age and qualifications;
  - Annual Reports of the Company for the last 5 years;
  - Evidence of listing on the Stock Exchange;
  - Evidence of working at Board level or reporting directly to the Board i.e. one level below Board level;
  - The details of Job handled in the past with details/particular references.

**Last date of receipt of application is 11<sup>th</sup> June 2018.** No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.

Applications are to be addressed to:

Managing Director,

Indian Port Association,

1<sup>st</sup> Floor, South Tower, NBCC Place,

Bhisham Pitamah Marg, Lodhi Road,

New Delhi – 110003

**ALL CORRESPONDENCES ON THE ABOVE SUBJECT SHOULD BE ADDRESSED TO THE MANAGING DIRECTOR, INDIAN PORTS ASSOCIATION ONLY.**

**APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES/GOVERNMENT OFFICERS (THROUGH PROPER CHANNEL)**

(NOTE: Any column left blank will make the application incomplete and liable for rejection.)

1. Name of Post applied for:
2. (a) Name (in full):

- (b) Father's/Husband's Name (in full):
- (c) Designation of the Candidate (in full):
- (d) Office Address:

3. Present Address:

4. Permanent Address:

5. Telephone No. office \_\_\_\_\_ Residence \_\_\_\_\_ Fax No. \_\_\_\_\_  
 Mobile No. \_\_\_\_\_ E-mail address: \_\_\_\_\_

6. Date of Birth and Age as on Date of advertisement:

7. Eligibility Criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications (along with the name of institute)			
Pay Scale			
Length of service in eligible pay scale			

8. Positions held during the preceding ten years:

S. No.	Designation and Place of Posting	Organization	From	To	Pay Scale

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9. Details of experience relevant for the advertised post and job description, out of 8 above:

S. No.	Designation and Place of Posting	Organisation	From	To	Pay Scale	Nature of Experience

**Note: The candidate may attach a write up, if required, not exceeding 400 words, in support of candidature.**

10. Do the candidate hold lien in any other organization?

Yes/No

If yes:

- a. Name of the organization in which the lien is held.
- b. Date from which the lien is held.

11. is the candidate on Deputation?

Yes/No

If yes:

- a. Date from which the candidate is on Deputation.

12. a) Whether any punishment awarded to the candidate during the last 10 years Yes/No

If yes, the details thereof

a. Whether any action or inquiry is going on against the candidate as far as his/her knowledge goes. Yes/No

If yes, the details thereof

I hereby declare that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or my not satisfying the eligibility criteria, my candidature/appointment is liable to be cancelled/terminated.

Date:

Place:

(Name and signature of the applicant)

**(To be filled by the Ministry/Department/CPSE concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct as per the official records.

(Signature and Designation of the Competent Forwarding Authority with Telephone No. and office seal)